



### Medical Records Request Form

By signing this form, I authorize **Victory Family Medicine** to **REQUEST** confidential health information about me, by requesting a copy of my medical records, or a summary or narrative of my protected health information from the physician/person/facility/entity listed below.

Patient name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

The information requested is as follows:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Initial next to each selection to also include:

_____ Mental Health Information	_____ Genetic Testing Information
_____ HIV/AIDS Information Diagnosis/Treatment	_____ Substance Abuse

My health information covering the period from \_\_\_\_\_ (date) to \_\_\_\_\_ present \_\_\_\_\_ (date)

Request my protected health information **FROM** the following physician/person/facility/entity:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

\_\_\_\_\_  
Signature of Patient or Personal Representative

\_\_\_\_\_  
Date

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Printed name

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Description of Personal Representative

**SEND** records to:

**Victory Family Medicine**

**Address:** 3201 Devine St. Suite 100 Columbia, SC 29205

**Fax:** 803-720-5523

**Phone:** 803-921-0367

**Email:** [info@victoryfamilymed.com](mailto:info@victoryfamilymed.com)